

# NBV Briar Ridge LLC

40 Lilac Drive  
Rochester, NH 03867  
(603) 994-1411

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## CLUBHOUSE RESERVATION REQUEST

A \$150 deposit for damage and cleaning is required.

<b>NAME:</b>	<b>ADDRESS:</b>
<b>PHONE:</b>	<b>EMAIL:</b>

I, \_\_\_\_\_, request to reserve the Clubhouse on \_\_\_\_\_,

From \_\_\_\_\_ a.m. p.m. to \_\_\_\_\_ a.m. / p.m.

Type of Function: \_\_\_\_\_ Number of people attending: \_\_\_\_\_ to \_\_\_\_\_ (max 50)

Subject to scheduling by NBV Briar Ridge LLC Management. Requested date may be subject to rescheduling when deemed necessary.
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I understand that as a condition of room utilization, I take full responsibility for the conduct of my guest(s). I take full responsibility for any damage to the building, grounds, equipment, and furnishings during the time I have reserved the Clubhouse and understand that I am responsible for putting the Clubhouse back in the same order it was in upon my arrival.

Cleaning shall be done immediately following the function. Cleaning includes the removal of any / all trash.

I acknowledge the \$150 damage / cleaning deposit may be forfeited should cleaning be deemed necessary by management after inspection of the building.

I have read and understand the Clubhouse Rental Guidelines:

\_\_\_\_\_  
Resident

\_\_\_\_\_  
Date

\_\_\_\_\_  
NBV Briar Ridge LLC

Damage / Cleaning Deposit Check# \_\_\_\_\_

# CLUBHOUSE RESERVATION GUIDELINES

NBV Briar Ridge LLC is responsible for the administration of the Clubhouse. NBV Briar Ridge LLC residents or employees may reserve the Clubhouse for birthdays, anniversaries, gatherings, and or weddings. Requests for functions are to be submitted with type of function disclosed for approval and scheduling, subject to rescheduling when deemed necessary. Any conflict in scheduling will be resolved by Management and their decision is final. Time block scheduling will be used to facilitate these decisions.

A Damage Deposit Fee in the amount of \$150 is required for use.

- This facility is not approved for cooking or food preparations. Permitted as a catering kitchen.
- Smoking is not permissible at any time in Clubhouse.
- Alcoholic beverages are not permissible in the Clubhouse or Recreation Areas.
- Children must be accompanied by an adult and supervised at all times.
- Political or religious functions are not permissible.
- Animals are not permitted in the Clubhouse at any time.
- Resident is responsible for any damage caused by themselves or anyone in attendance.
- Clubhouse must be cleaned immediately after each use and all trash removed.
- Out of park events will not be permissible in the Clubhouse; the Clubhouse is for the exclusive enjoyment of our residents.
- Resident is required to be present for the duration of the event.
- Management reserves the right to deny any activity, event, or group use of the Clubhouse at its sole discretion.
- Resident accounts must be in good standing with no overdue balance and or delinquency.

This is a growing endeavor for all of us, policies are subject to change by Management at any time.

Thank you - Community Management